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| **Yarra /Darebin**  **SCHOOLS NETWORK**  **Executive Meeting**  **AGENDA** | **Date:** Friday 21 April  **Venue:** Melbourne Girls’ College,  Yarra Blvd. Richmond  **Time:** 1pm-3.30pm | **NEXT PRINCIPAL NETWORK MEETING:**  THURSDAY 4 May 2017  at Melbourne Polytechnic,  St Georges Rd Preston Campus  8.30am-12pm  Registration 8.15 am | |
| **Please bring:**  **Copy of attached QLA doc related to Strategic Planning process** | | |
| **Executive Chair:** Karen Money & Christian Woodcock | **SEILS:** Graham Stevenson & Vincent Dobbs | | **Executive Officer:** Pamela Siostrom |
| **Present:** Karen Money, Jo-Ann Wheeler, Leon Leonidas, Dean Banova, Leon Bell, Pam Siostrom | | | |
| **Apologies:** Christian Woodcock, Pauline Rice, Kate Morris, Vince Dobbs, Graham Stevenson | | | |
| **Time started: 1 pm Venue: Melbourne Girls’ College Time finished: 3:20pm** | | | |

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| **AGENDA** | **ACTIONS & AGREEMENTS** | **FOLLOW UP**  (Actions by whom, timeline etc.) |
| **Correspondence in/out:**  Invitation to Jane Kovacs QLA to facilitate Strategic Planning Process for YDSN.  Concerns raised re YDSN finances. | See finance report. Karen Money has responded to original concerns raised with both the correspondent and the Executive. |  |
| **Strategic Planning process**  Dr Jane Kovacs to meet with Executive to discuss possible planning processes. 1pm | Agreement re the use of Jane Kovacs to facilitate Principal group at next meeting (4 May) to collectively develop YDSN Strategic Plan using QLA process. | Jane to liaise with Graham re the overlap of regional and network priorities.  Jane to develop an implementation plan for the Principal meeting to be forwarded through EO to Executive.  Pam to forward QLA doc- Planning for School Improvement and YDSN Systems Map- to all Principals with the agenda.  Dean:  - to complete uploading info received from YDSN Principals previously re school Strategic Plan priorities to wiki before meeting.  -send wiki link to Principals with this info, for review prior to meeting. |
| **Business arising from previous meeting:**  **-**YDSN blog update-  -CoP feedback and follow-up  - YDSN Logo development- Karen, Leon L and Pauline | YDSN Wiki- Dean is managing this space for YDSN and will investigate the possibility of posting YDSN docs eg Systems Map, Strategic Plan etc.  YDSN Logo- Leon L currently working on this with student group. | Dean to discuss further with Graham and Vince. |
| **Reports:**  -Region: Vince and Graeme  -Executive Chair: Christian and Karen  -SSS: Kate and Dean  -Inspire- Pauline  -Other: | SSS report- general discussion re issues and challenges re this service in schools. | Email from Karen Money- 24/4 re this issue- Executive members to forward SSS concerns to Pauline Rice who will provide feedback to NWMR. |
| **Finance:**  Presentation of draft budget- Karen | Discussion re program budget process.  Need to continue to report finances at Principal meetings on a regular basis. | Jo to develop YDSN Program Budget using tabled information to be emailed to YDSN Principals. |
| **Other business:**  Development of YDSN Professional Learning Plan for 2017 - Karen | Strategic Plan to support this process |  |
| **Revision of dates for 2017 Executive Meetings-** refer attached doc**.** Pam | Tabled amended dates agreed. This will allow 2 weeks between Executive and Principal meetings instead off the current 1 week. Please note exception for 4 August meeting date. | Agreed Executive meeting dates forwarded to all Executive members. |
| **Agenda items for Principal meeting:**  -Reports  -Strategic Plan development process  -CoP follow up  -Hot topic | Strategic Plan development will be the focus for the YDSN Principal Meeting 4 May. Support docs to be provided to Principals prior to this meeting.  Reports to be held over until next meeting. | Pam to bring resource materials to meeting. |